



University Press Plc R.C. 25783

Three Crowns Building, Jericho
P.M.B. 5095, Ibadan, Nigeria.

Telephone: +234 (0) 7016841644
E-mail: unipress@universitypressplc.com
Website: www.universitypressplc.com
Toll Free Line: 080 0 877 5264

NOTICE OF THE 167TH BOARD OF DIRECTORS' MEETING

Notice is hereby given that University Press Plc's 167th Board of Directors' meeting will hold as follows:

Date: Wednesday, 9th December, 2020
Time: **10.00 a.m.**
Venue: **UP PLC Board Room, Three Crowns Building, Jericho, Ibadan. (Via Zoom)**

AGENDA

1. Opening
2. Adoption of the Agenda
3. Adoption of the minutes of meeting held on 21st, October, 2020
4. Matters Arising from the minutes of 21st October, 2020
5. Minutes of Annual General Meeting held on 5th November, 2020
6. Report of the Operations Committee
7. Report of the Establishments Committee
8. Report of the Risk Management Committee.
9. Any Other Business

Yours Sincerely,

Binitie Aboyade-Cole
Company Secretary/Legal Adviser

Directors

**O B Ogunkeye (Chairman), S Kolawole (Managing Director), G A Adebayo (Executive), F O Bademosi (Executive)
I C Okorie, A A Sufi, Arc. A Olorunda, Y A Adewusi, Prof. A Ezeigbo, O Lawal**