



OMATEK VENTURES PLC

Head OFFICE:

11, Kudirat Abiola Road, (formerly Oregon Road)
Ikeja, Lagos Nigeria.

Tel: [+2348033081736](tel:+2348033081736);

Email: yemi.ogundipe@omatekcomputers.com

Website: www.omatek.ng

RC 115161

NOTICE OF ANNUAL GENERAL MEETING OF OMATEK VENTURES PLC. RC NO: 115161 PURSUANT TO SECTION 213 OF CAMA, CAP C20, LFN 2004

NOTICE IS HEREBY GIVEN that the 7th to 11th Annual General Meeting of **OMATEK VENTURES PLC** will be held at Golden Gate Restaurant, 25B, Glover Road, Ikoyi, Lagos State, on **Tuesday**, the **15th** day of **December, 2020** at **11.00am** prompt. And Via **Zoom**, to transact:

The ordinary business of an Annual General Meeting which shall include:

1. To lay before the members the Audited Financial Statements of the company for the year ended 31 December 2015, 31 December 2016, 31 December 2017, 31 December 2018, 31 December 2019 together with the Reports of the Directors and Auditors.
2. To elect / reelect Directors in the place of those retiring
3. Appointment of Auditors and to authorize Directors to fix their remuneration.
4. To elect members of the Statutory Audit Committee.

Special Business

To consider and if thought fit, to pass the following Special Resolutions:

1. A Resolution authorizing the Board of Directors of the Company to source for investors and or any other means of raising funds for the business of the Company.

Notes: Relevant documents in connection with the Meeting are available to all Shareholders from the date of this Notice on the Company's website www.omatek.ng

ABUJA OFFICE:
OMATEK VENTURES PLC
Plot 1087, Kolda Link Street,
Off Ademola Adetokunbo Crescent,
By NITEL Junction, Wuse 2,
Abuja, Nigeria
E-mail : Omatek.abj@omatekcomputers.com
Website: www.omatek.ng

GHANA FACTORY AND OFFICE
OMATEK COMPUTERS (GHANA) LIMITED
C 683/14 Bonnie Crescent, Accra East,
Adjacent Dzorwulu Junior High Sch,
Greater Accra – Ghana
P.O Box 1288 Kanda Accra
E-mail: Omatek.gh@omatekcomputers.com

NIGERIA FACTORY AND OFFICE:
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1. PROXY

A Member or Shareholder who is entitled to attend and vote at the Annual General Meeting is entitled to appoint a Proxy to attend and vote in his stead. A Proxy need not also be a Member or shareholder.

In view of the COVID-19 pandemic and the attendant restriction on mass gatherings in line with the Guidelines issued by the Corporate Affairs Commission on holding AGM's using proxies, attendance at the AGM shall only be by the proposed proxies.

2. ATTENDANCE BY PROXY:

In line with CAC guidelines, shareholders are required to appoint a proxy of their choice from the list of nominated persons below:

- a. Mr Temidayo Seriki
- b. Mr Yemi Ogundipe
- c. Mr Basil Ubah
- d. Mr Peter Eyanuku
- e. Mr Chuks Nwosa Osadinizu
- f. Mainstreet Capital Limited

A Proxy Form is provided with the Annual Report and Financial Statement for the year ended 2019. To be valid for the purpose of the meeting, a duly stamped Proxy form must be completed and sent to the office of the registrars, Carnation Registrars Limited, Human Resources 2A, Gbagada Expressway Anthony, Lagos, or sent by mail to info@carnationregistrars.com, not later than 48 hours before the meeting: <https://www.carnationregistrars.com>

The cost of stamping the Proxy Forms shall be borne by the Company.

3. ONLINE STREAMING OF AGM:

To enable shareholders and other stakeholders who will not be attending the meeting physically to follow the proceedings, the meeting will be streamed live. The link for the live streaming shall be made available on the company's website at www.omatek.ng

4. ELECTION OF MEMBERS OF THE STATUTORY AUDIT COMMITTEE:

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The Statutory Audit Committee consists of 3 shareholders and 3 Directors in accordance with the Companies and Allied Matters Act. Any member may nominate a shareholder as a member of the Audit Committee by giving Notice in writing, Notice of such nomination at least 21 days before the date of the Annual General Meeting. Nominees to the Statutory Audit Committee must be compliant with the laws, rules and regulations guiding listed companies in Nigeria.

5. RIGHT OF SHAREHOLDERS TO ASK QUESTIONS

Shareholders have a right to ask questions not only at the meeting but also in writing prior to the meeting and such questions must be submitted to the Company Secretary via email at: ikotunlawoffice@yahoo.co.uk on or before the 1st of December, 2020.

6. e-REPORT

The Company's Annual Report and Accounts are available online for viewing and downloading from our website www.omatek.ng.com

Dated this 10th day of November, 2020

BY ORDER OF THE BOARD

Femi David Ikotun Esq.

COMPANY SECRETARY

Suite 201, 2nd Floor, Copper House, Plot 4, Algiers Street, Zone 5, Wuse, Abuja.

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