



44 Ridgeway North, Highlands  
Harare, Zimbabwe  
Telephone: +263 (24) 2886830-5  
Email: info@zse.co.zw  
Website: www.zse.co.zw

## ZIMBABWE STOCK EXCHANGE LIMITED VACANCIES

As Zimbabwe's oldest and largest stock exchange, our mission is to be the best in providing long term capital and risk management solutions to businesses and Governments whilst allowing the public to enjoy diversified, safe and easy investments. We value people of integrity, who are committed, diligent and innovative to achieve this mission. The following positions have arisen in the Company. See more details on <https://www.zse.co.zw/careers/>

### 1. Head of Projects

Reporting to the CEO, the Head of projects will be responsible for the direction, coordination, implementation, executive, control and completion of all ZSE projects, while remaining aligned with strategy, commitments and goals of the organization.

#### Skills and experience

- 5 years' experience in a similar position
- Knowledge of Capital Markets will be an advantage
- Leadership, strategy and business management skills
- To have the ability to lead and motivate a team
- To work effectively, managing people is essential. From delegating work to holding individuals accountable,
- To negotiate with clients on an appropriate schedule and scope of work.
- Organized in their professional life in order to keep all the details on top of mind.
- To predict potential problems in advance and brainstorm solutions in case issues arise.
- To have backup plans and alternatives available to prevent costly delays and keep work on track.
- To develop a budget and making sure it is being followed closely.

#### Qualifications

- Bachelor's Degree in appropriate field of study
- Any ICT certification is an added advantage
- Project Management Professional Certification (PMP) / PRINCE II certification is a plus

## **2. Applications and Infrastructure Specialist**

Reporting to the Head of ICT, the Applications and Infrastructure Specialist is responsible for administering, upgrading and maintenance of ICT systems and infrastructure for the organisation.

### **Skills and Experience**

- Minimum of 5 years of experience
- Experience working with IBM servers
- Knowledge of Linux and Windows Servers
- Experience working with Vmware
- Knowledge of Systems Integration.
- Configuring switches, firewalls and routers.
- Knowledge of information systems, servers, networking protocols, and end-user computer hardware and software, including applications and programming
- Experience in deployment and administration of Active Directory

### **Qualifications**

- A degree or certificate in Computer Science or Information Systems from a recognised institution
- Certification in CCNA, CCNP and Firewalls
- Certification in database and/or knowledge of databases i.e Oracle
- Basic knowledge in programming.
- Knowledge of service management i.e ITIL
- Security certification is an added advantage

## **3. Graduate Trainees Information Technology and Communication**

### **a. GT - Software Developer**

Reporting to the Head of ICT the graduate trainee is responsible for design, development, testing and maintenance of new as well as existing products, applications and system.

### **Skills and experience**

- A minimum of 1 year working experience
- Proven previous projects worked on is an added advantage
- Fast Learner who has the passion to grasp concepts.
- Willingness to work outside of normal working hours.
- Results driven and motivated self-starter with the ability to work under pressure and meet tight deadlines
- Highly innovative and agile.
- Critical thinking and attention to detail

## **Qualifications**

- A degree or certificate in Computer Science or Information Systems from a recognised institution. However practical experience will be considered.
- Proficiency in programming languages such as Java, C++, PHP, Web based technologies, Python and .Net.
- Integration skills an added advantage
- Web development is an added advantage using CMS.
- Graphic Design and Multimedia skills.
- Experience with continuous deployment and automated testing i.e GIT.
- Any certification in IT programming and coding is an added advantage.

### **b. GT - Applications and Infrastructure**

Reporting to the Head of ICT the graduate trainee is responsible for administering, upgrading and maintenance of ICT systems and infrastructure for the organisation.

#### **Skills and experience**

- A minimum of 1 year working experience
- A show of previous projects worked on is an added advantage
- Fast Learner who has the passion to grasp concepts.
- Willingness to work outside of normal working hours.
- Results driven and motivated self-starter with the ability to work under pressure and meet tight deadlines
- Highly innovative and agile.
- Critical thinking and attention to detail

#### **Qualifications**

- A degree or certificate in Computer Science or Information Systems will be an advantage.
- Certification in CCNA, CCNP is an added advantage
- Knowledge of databases or certification i.e Oracle
- Basic knowledge in programming.
- Knowledge of Linux, Windows Servers and Vmware
- Knowledge of Active Directory
- Integration skills an added advantage
- Configuring switches, firewalls and routers.
- Knowledge of information systems, servers, networking protocols, and end-user computer hardware and software, including applications and programming
- Experience with continuous deployment and automated testing i.e GIT

### **To Apply**

If you feel you possess the vision, energy, initiative required and are drawn by the opportunity to make a difference within a successful and innovative organization, please submit your cover letter and CV indicating the position being applied for to [jobs@zse.co.zw](mailto:jobs@zse.co.zw). Initial phone enquiries can be made to Shamiso Chakawata at 024-2886830-5.

Applications for this opportunity close at **4.30 pm on Monday the 24th of August 2020**

- ***Kindly note that if the right candidate is found the Zimbabwe Stock Exchange will hire before the application deadline.***

